



## AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE New Delhi, Recg. By Govt. of T.S & affiliated to JNTUH,  
Hyderabad)

NAAC "B++" Accredited Institute

Gunthapally (V), Abdullapurmet(M), RR Dist, Near Ramoji Film City, Hyderabad -501512.

[www.aietg.ac.in](http://www.aietg.ac.in) email: [principal.avanathi@gmail.com](mailto:principal.avanathi@gmail.com)

IQAC Minutes of Meetings-2020-21		
S.No	Minutes of Meeting	Date
1	Minutes of meetings-1	20-08-2020
2	Minutes of meetings-2	27-01-2021

**PRINCIPAL**

Avanathi Institute of Engg. & Tech  
Guntihapally (V), Abdullapurmet (Mdl) R.R,Dist



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Ref No: AIET/IQAC/2020-2021 /01

Date: 17-08-2020

To  
The Members of IQAC  
Avanthi Institute of Engineering and Technology  
Gunthapally(V),Hyd.

### CIRCULAR

This is to inform all the members of the college IQAC committee meeting will be scheduled in the conference room on 20-08-2020 at 11AM, to discuss the following points.

#### **Agenda:**

1. Review the minutes of previous IQAC meeting on 08-01-2020.
2. In view of covid-19 pandemic situation conducted online classes. Review on student attendance and syllabus coverage.
3. To fill the AQAR 2019-2020
4. Discussion on new B.Tech programmes introduced from 2020-2021 Academic Year.
5. Mandatory Internships for B.Tech Students
6. Any other item with permission of chairman

#### **Copy To:**

1. The Principal
2. All HODs
3. IQAC Members
4. All College academic committee members

**IQAC Coordinator**

**Principal**

**PRINCIPAL**

**Avanthi Institute of Engg. & Tech**  
Gunthapally (V), Abdullapurmet (M), R.R. Dist



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### Internal Quality Assurance Cell (IQAC)

Ref No: AIET/IQAC/2020-2021 /01

Date: 20.08.2020

#### IQAC Minutes of Meeting

IQAC coordinator Mr.Swamy Rao Kulkarni welcomed all the members of IQAC. The following decisions (agenda wise) were taken after detailed discussions among the members in the meeting.

#### AGENDA:

**Agenda Item 1:** To review the minutes of IQAC meeting held on 08- 01-2020

#### Resolution:

The members reviewed the IQAC minutes of meeting held on 08- 01-2020 and approved the same.

**Agenda Item 2:** In view of covid-19 pandemic situation conducted online classes. Review on student's attendance and syllabus coverage.

#### Resolution:

- In view of Covid-19 pandemic situation, the committee resolved to conduct online classes for B.Tech, M.Tech, and MBA through online zoom apps, Goggle Meet apps etc with immediate effect.
- Resolved to attend webinars, FDRs, etc in this lockdown period by all the staff members to improve their technical skills.
- All HODs and faculty are instructed to motivate the students towards online classes in the present scenario.
- The Committee resolved that the staff shall publicize among the students about precautionary measures to be taken to overcome the COVID-19.
- It was decided to conduct virtual laboratory sessions for the students.
- It was resolved to provide online assignments and to evaluate it regularly.
- It was decided to maintain appropriate infrastructure facilities for the conduct of online classes and lab classes.

**Agenda Item 3:** To fill the AQAR 2019-20

#### Resolution:

IQAC Coordinator informed all the criteria in-charges to update the status of data filling and to complete it on time in view of AQAR submission. It was observed that for some of the parameters, data provided is not sufficient. The same was discussed thoroughly and the members present suggested ways to gather the data appropriately.

**Agenda Item 4:** Discussion on new B.Tech programmes introduced from 2020-2021 Academic Year.

#### Resolution:

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- IQ AC coordinator Mr. Swamy Rao Kulkarni mentioned about the new B.Tech programs introduced from 2020-2021 Academic year. B.Tech CSE (Artificial Intelligence & Machine Learning), B.Tech CSE (Data Science) as per the university guide lines.
- Further, he mentioned that these new B.Tech programs will have plenty of job opportunities.

- The members congratulated the management, Principal, Faculty for introducing these new B.Tech programmes.

### **Agenda Item 5: Internships Mandatory for B.Tech students**

#### **Resolution:**

- The committee decided to encourage the mandatory internships for all III and IV B.Tech Students in Govt, and reputed Private companies in line.

### **Agenda Item 6: Any other item with permission of chairperson**

#### **Resolution:**

The committee decided to meet at regular intervals in formal / informal manner to enhance IQAC institutionalization.

  
**PRINCIPAL**

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[www.aietg.ac.in](http://www.aietg.ac.in) email: [principal\\_avanthi@gmail.com](mailto:principal_avanthi@gmail.com)**FOLLOWING IQAC COMMITTEE MEMBERS (2020-21) ATTENDED ON 20-08-2020**

SR NO	NAME OF THE MEMBER	DESIGNATION	POSTION IN IQAC	SIGN
1	Dr. G Rama Chandra Reddy	Head of the Institution	CHAIRPERSON	
2	Mr. Swamy Rao Kulkarni	Head, Training & Placements.	COORDINATOR OF IQAC	
3	Mr. I. Shravan Kumar	Member of GB	MEMBER	
4	Dr. Y. Jayaprada	Director-HR	MEMBER	
5	Dr. S.Kishore Reddy	HOD ECE	MEMBER	
6	Dr. T Kranti Kumar	HOD EEE	MEMBER	
7	Mr. Y Ramesh Babu	HOD MECH	MEMBER	
8	Dr.K Shailaja	HOD H&S	MEMBER	
9	Dr. Bhukhya Ramulu	HOD MBA	MEMBER	
10	Dr. Sk.Shakeer Basha	HOD CSE	MEMBER	
11	Mr. Bangaru Siddhartha Jetty	Asst. Prof. of ECE	MEMBER	
12	Ms.M. Ragini	Asst.Prof. of EEE	MEMBER	
13	Mr. K R Manohar Reddy	Asst Prof H&S	MEMBER	
14	Mr. Ashraf Hussain	Asst.Prof. of MBA	MEMBER	
15	Mr.A.Shankar	Asst.Prof. of MECH	MEMBER	
16	Mr.M. Sathish	Exam Cell Incharge	MEMBER	
17	Mr.R K Naidu	Librarian	MEMBER	
18	Dr. Nilang trivedi	Scientist – F-Drdo	MEMBER	
19	Mr. G S Shravan Kumar	Placement Coordinator	MEMBER	
20	Mr. S.Pitchi Reddy	Administrative officer	MEMBER	
21	K. Venkatesh, Sarpanch, Gunthapally (Village)	Local society	MEMBER	
22	Manikanta Reddy APM in Indian railways.	Alumni	MEMBER	
23	Palvai Harish, III CSE,18Q61A0585	Student	MEMBER	

IQAC Coordinator

Principal  
PRINCIPALAvanthi Institute of Engg. & Tech  
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RefNo: AIET/IQAC/2020-2021 /02

Date: 25.01.2021

To  
The Members of IQAC  
Avanthi Institute of Engineering and Technology  
Gunthapally(v),Hyd

### CIRCULAR

This is to inform all the members of the college IQAC committee meeting will be scheduled in the conference room on 27-01-2021 at 10AM, to discuss the following points.

#### AGENDA:

1. Minutes and actions of IQAC meeting held on 20.08.2020
2. Discussion on Mentoring by faculty
3. Review of the Academic Performance
4. Review of preparation of even semester Time tables for the Academic year 2020-2021
5. Discussion on Admission work
6. Preparation of e-content and subject wise soft copy
7. Utilization of digital e -content for saving the necessary documents
8. Any other item with permission of chairman

Copy To:

1. The Principal
2. All HODs
3. IQAC Members
4. All College academic committee members

IQAC Coordinator

Principal

**PRINCIPAL**

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### Internal Quality Assurance Cell (IQAC)

Ref No: AIET/IQAC/2020-2021/02

Dates: 27-01-2021

IQAC coordinator Mr. Swamy Rao Kulkarni welcomed all the members of IQAC. The following decisions (agenda wise) were taken after detailed discussions among the members in the meeting.

**Agenda Item 1:** To review the minutes of IQAC meeting held on 20.08.2020

**Resolution:**

The members reviewed the IQAC minutes of meeting held on 20.08.2020 and approved the same.

**Agenda Item 2:** Discussed on Mentoring by faculty

**Resolution:**

IQAC coordinator requested HOD's to discuss about mentoring duties executed by the respective faculty members.

HODs elaborated about the student mentoring process adopted by their faculty members, faculty members have been calling the students and their parents on every week end, due to which the student's class attendance is also good.

**Agenda Item 3:** Review of the Academic Performance

**Resolution:**

- Reviewed the performance of the first midterm test results of final years of all the departments. It is informed and kept mandate for all HODs to maintain a department pass percentage of 75% (in all the years).
- Also, it is further suggested to maintain in all internal tests so that it can be sustained in the semester end examinations. In case of any deviations or any feedback received from the students with regard to online classes delivery, it is suggested to call them, counsel them and to further motivate them to perform better.
- HODs are requested to inform faculty to focus much on Lateral Entry students.

**Agenda Item 4:** Review of preparation of current semester Time tables for the Academic year 2020-2021

**Resolution:**

- Reviewed the preparation of Current Semester Time tables for the Academic year 2020-2021.

The following points are resolved

- Resolved to include Technical Training in the regular time table from 2nd year onwards
- HODs are informed to prepare department training calendars from 2nd to 4th years.

Avanthi Institute of Engineering and Technology

  
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### **Agenda Item 5:** Discussion on Admission work

#### **Resolution:**

- The coordinator emphasized the members to concentrate on admission work.

### **Agenda Item 6:** Preparation of e-content and subject wise soft copy

#### **Resolution:**

- It was decided and faculty members were informed to prepare and provide e-content and subject wise softcopy of the notes to the students.
- It was resolved to provide softcopy of the text books and lab manuals.

### **Agenda Item 7:** Utilization of digital e -content for saving the necessary documents

#### **Resolution:**

- Provide training for storing and utilizing the data and the process that is required to store the content electronically.

### **Agenda Item 8:** Any other matter with permission of chairperson.

#### **Resolution:**

The committee decided to meet at regular intervals in formal / informal manner to enhance IQAC institutionalization.

  
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2	Mr. Swamy Rao Kulkarni	Head training & Placements.	COORDINATOR OF IQAC	
3	Mr. I. Shravan Kumar	Member of GB	MEMBER	
4	Dr. Y. Jayaprada	Director-HR	MEMBER	
5	Dr. S.Kishore Reddy	HOD ECE	MEMBER	
6	Dr. T Kranti Kumar	HOD EEE	MEMBER	
7	Mr. Y Ramesh Babu	HOD MECH	MEMBER	
8	Dr.K Shailaja	HOD H&S	MEMBER	
9	Dr. Bhukhya Ramulu	HOD MBA	MEMBER	
10	Dr. Sk.Shakeer Basha	HOD CSE	MEMBER	
11	Mr. Bangaru Siddhartha Jetty	Asst. Prof. of ECE	MEMBER	
12	Ms.M. Ragini	Asst.Prof. of EEE	MEMBER	
13	Mr. K R Manohar Reddy	Asst Prof H&S	MEMBER	
14	Mr. Ashraf Hussain	Asst.Prof. of MBA	MEMBER	
15	Mr.A.Shankar	Asst.Prof. of MECH	MEMBER	
16	Mr.M. Sathish	Exam Cell Incharge	MEMBER	
17	Mr.R K Naidu	Librarian	MEMBER	
18	Dr. Nilang trivedi	Scientist – F-Drdo	MEMBER	
19	Mr. G S Shravan Kumar	Placement Coordinator	MEMBER	
20	Mr. S.Pitchi Reddy	Administrative officer	MEMBER	
21	K.Venkatesh, Sarpanch, Gunthapally (Village)	Local society	MEMBER	
22	Manikanta Reddy APM in Indian railways.	Alumni	MEMBER	
23	Palvai Harish,III-CSE 18Q61A0585	Student	MEMBER	

  
 IQAC Coordinator

  
 Principal

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